INFORMATION BULLETIN



JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS

PRIVATE INDUSTRY COUNCIL CHAIRPERSONS

JTPD PROGRAM OPERATORS

EDD JOB SERVICE OFFICE MANAGERS

JTPD STAFF

SUBJECT: E-MAIL SUBSCRIPTION SERVICE

This information bulletin announces the free electronic mail (e-mail) subscription service, EDDJTPDEMAIL, available on the Job Training Partnership Division (JTPD) Web site at http://www.edd.ca.gov/listmain.htm. This new service allows multiple subscriptions for Service Delivery Areas (SDA), Private Industry Councils (PIC), Welfare-to-Work (WtW) 15 Percent subgrantees, and workforce development partners. By subscribing to EDDJTPDEMAIL, subscribers will automatically receive the latest information and resources on the employment and training programs, including the Job Training Partnership Act, WtW Grant program, and the Workforce Investment Act.

The JTPD is requesting you announce the availability of the new subscription service and encourage interested staff (e.g., Fiscal Officer, MIS Staff, and Program Managers) to subscribe by completing the online <u>subscribe form</u> for the EDDJTPDMAIL list. Once the registration is completed, subscribers will receive e-mail messages notifying them of new publications and information online.

Please note that all of the SDAs, PICs, WtW 15 Percent subgrantees, and other EDD staff, who previously received notification of new Web items, were automatically subscribed to the service. An e-mail message was sent to those addressees to validate the conversion process. Similarly, entities that are currently receiving hard copy documents will continue to receive the documents through regular mail distribution.

If you have any questions, please contact Cindi Tindall at ctindall@edd.ca.gov or (916) 654-9767, or Sandy Iwatsuru at siwatsur@edd.ca.gov or (916) 653-7065.

/S/ BILL BURKE
Assistant Deputy Director